



AMENDED CERTIFICATE OF REGISTRATION UNDER SOCIETIES REGISTRATION ACT XXI OF 1860

Regn. No. S-18102/1987 Registered on 07-09-1987

I hereby certify that in pursuance of Section 12 and 12A, the working area of the society namely:

THE ST. JOHN'S ORTHODOX CHURCH SOCIETY

Located at: Institutional Area, Pocket-III, Mayur Vihar Phase-I, Delhi-110091

has been changed to Area of Operation : ALL INDIA

under the Societies Registration Act of 1860.

Given under my hand at Delhi on this 20 APRIL Two Thousand Nineteen.

Fee of Rs. 50/- Paid



Registrar of Societies,
District East
Delhi

(AMOD BARTHWAL)
REGISTRAR OF SOCIETIES
DISTRICT EAST
GOVT. OF NCT OF DELHI

Registrar of Society
O/o Deputy Commissioner (East)
Govt. of NCT of Delhi
L.M. Bundh, Shastri Nagar, Delhi-31

This certificate is issued subject to the conditions that:

- The Society is not allowed to use translated and abbreviated/acronym version of its name.
- The Society will use their name with prefixes, etc. as has been mentioned in this letter.
- The Society will show its name along with the caption below that it is governed by private Body/Society where used; and
- The name may not be used for any Commercial Purpose or Trade or Business or Profession, Certification/ Affiliation/ Recognition to other organization etc.

*This document certifies registration under the Society Registration Act, 1860. However, any Govt. Department or any other association/person may kindly make necessary verification (on their own) of the assets and liabilities of the society before entering into any contract/ assignment with them.

Principal
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Chairman
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

AMENDED MEMORANDUM OF ASSOCIATION
OF
THE ST. JOHN'S ORTHODOX CHURCH SOCIETY (REGD)

1. NAME OF THE SOCIETY

The name of the society shall be 'The St. John's Orthodox Church Society.'

2. REGISTRATED OFFICE

The Registered Office of the Society shall remain in the Union Territory of Delhi and at present is situated at the following address:-

Institutional Area, Pocket-III
Mayur Vihar Phase-I,
DELHI – 1100 91.

2 (a). WORKING AREA: Working area of the Society is ALL INDIA

3. AIMS AND OBJECTS

The aims and objective for which the Society is established are: -

(A) To erect and maintain buildings, structures and internal fittings and fixtures necessary for providing places of worship for members of Malankara Orthodox Syrian Church and for providing quarters for priests in charge of above places of worship or for others in Holy orders and for establishing orphanages, hospitals, dispensaries, schools, hostels, meeting halls, centres of social welfare and for conducting seminars, conferences and other activities for the propagation of the faith of the above church and Christian principles in All over India, primarily for the benefit of Christian Minority community and also the Society at large.

(B) To purchase, lease, hire exchange or otherwise acquire any movable or immovable property and to sell, lease, mortgage, dispense of, exchange, improve, manage, develop, invest, withdraw, reinvest and otherwise deal with any stocks, shares, bonds, funds, securities and all kinds of movable and immovable property for all, or any of the above objects.



CERTIFIED COPY
Superintendent
Registrar of Society
Distt.-East

T.P. Mathias

Principal
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Chairman
St. John's School
HS-01, Sector-2,
Greater Noida (West)
Contd. Page 2.

(C) To solicit and receive subscriptions, donations, endowments and gifts movable or immovable and to borrow or raise funds for all or any of the objects for which the society is established. All the incomes, earnings, movable or immovable properties of the Society shall be solely utilized and applied towards the promotion of its aims and objects only as set forth in the Memorandum of association and as portion the real shall be paid or transferred directly or indirectly by way of dividends, bonus, profit or in any manner whatsoever, to the present or past members of the Society or to any person claiming through any one or more of the present or past members. No member of the Society shall have any personal claim on any movable or immovable properties of the Society or make any profits whatsoever by virtue of this membership.

(D) To establish, run and administer educational institutions primarily for the benefit of Christian Minority Community and also the society at large.

(E)

(a) The Renewal of the Registered Society of the School will be done from time to time.

(b) In the Managing Committee of the School there will be a Nominee of the Director of Education.

(c) In the School at least 10% of the Seats will be reserved for the SC / ST Children and the fees charged from them will not exceed the fees charged in various classes in the Schools run by Uttar Pradesh Middle Education Board / Basic Education Board.

(d) The Organisation will not demand any Grant from the State Government, and if the School is already recognised by the Middle Education Board or Basic Education Board and the affiliation of the School with Central Middle Education Board / Council for the Indian School Certificate Examination, New Delhi is granted, then from that Examination year from the date of obtaining the affiliation with the above Boards, then recognition granted by the Uttar Pradesh Middle Education Board and the Grant obtained from the State Government, will automatically be ceased.

St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Chairman
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Contd.. Page 3

T.P. Mathias

CERTIFIED COPY
Superintendent
Registrar of Society
Distt.-East

- (e) Regular Teachers and the Teaching Staff will not be given the Pay Scale and the Allowances less than the Pay Scale and the Allowances given to the Staff of the Government aided Educational Organisations.
- (f) Service Rules will be made for the Staff and they will be given admissible retirement benefits at par with the Staff of the aided Non – Government Higher Middle School.
- (g) The Organisation will abide by the Orders passed by the State Government from time to time.
- (h) The School will maintain the Records in the prescribed Format / Registers.
- (i) In accordance with Sections 105 to 107 of Uttar Pradesh Education Code, the exemption from the permissible fees to the students of various Groups, will be granted to the students of the Organisation.
- (j) No alteration / amendment will be done in the above conditions without prior permission of the State Government.

4. MANAGEMENT

The names, addresses, occupations and designations of the members of the Managing Committee to whom the Management of the affairs of the Society is entrusted as required under Section 2 of the Societies Registration Act XXI of 1860 as applicable to the Union territory of Delhi are as follows:-



Superintendent
Registrar of Society
Distt.-East

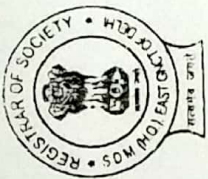
<u>Sl.No.</u>	<u>Name & Residential Address</u>	<u>Occupation</u>	<u>Designation</u>
1.	FR. Shaji George 65-D, Pocket-III Mayur Vihar Phase-I Delhi – 110 091	Priest	Chairman
2.	MR. VARGHESE THOMAS 198-C, Pocket-I, Mayur Vihar Phase-I, Delhi.	Retired	Vice-Chairman
3.	MR. P.D. DANIEL 4, Kailash Apts., I.P. Extn. Delhi.	Marketing Manager	Treasurer
4.	Principal MR. T.P. MATHEWS St. John's School 70-G Pocket-IV, HS-01, Sector-2, Mayur Vihar Phase-I, Delhi. Greater Noida (West) UP-201318	Retired	Secretary

Chairman
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Contd... Page 4

T.P. Mathews

5.	MR. P.K. THANKACHEN 74-H, Pocket-IV, Mayur Vihar Phase-I, Delhi.	Service	Member
6.	MR. SIMON VARGHESE 322-G, Pocket-II, Mayur Vihar Phase-I, Delhi.	Retired	Member
7.	MR. K.P. VARGHESE 284-C, Pocket-C, Mayur Vihar Phase-II, Delhi.	Service	Member
8.	MR. VARGHESE GEORGE 269-D, Pocket-II, Mayur Vihar Phase-I, Delhi.	Service	Member
9.	MR. BABU VARGHESE 622, 2 nd Floor, Guru Ramdas Nagar, Laxmi Nagar, Delhi.	Service	Member
10.	MR. O Mathai 147-C, Pocket-B Mayur Vihar Phase-II, Delhi	Service	Member
11.	MR. Sanjay R Varghese 294-C, Pocket-II Mayur Vihar Phase-I, Delhi	Service	Member
12.	MR. N K Abraham 36-C, Pocket-F Mayur Vihar Phase-II, Delhi	Service	Member
13.	MR. C K Varghese 435, Sunlight Colony New Delhi	Service	Member



5. DESIROUS PERSONS:-

We, the undersigned are desirous of forming a Society namely "The St. John's Orthodox Church Society (Regd)" under the Societies Registration Act as applicable to the Union Territory of Delhi in pursuance of this memorandum of Association.

Signature

Sd/-

Fr. Sam V. Gabriel
C - 3, Safdarjung Development Area
New Delhi - 110016

Chairman
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Principal
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Contd... Page.5

T.P. Mathews

CERTIFIED COPY

Superintendent
Registrar of Societies
Distt.-East

Shri T.V. Jacob
7, Gagan Vihar
Delhi - 1100 51.

Sd/-

Shri K.P. Thomas
37-D, Pocket-I, Mayur Vihar Phase-I,
Delhi - 1100 91.

Sd/-

Shri John George
33 -D, Pocket-I, Mayur Vihar Phase-I
Delhi - 1100 91.

Sd/-

Shri K.M. Varghese
179-C, Pocket-I, Mayur Vihar Phase-I
Delhi - 110091.

Sd/-

Shri C.C. Eapen
231 - C, Pocket-C,
Mayur Vihar Phase-II,
Delhi - 1100 19.

Sd/-

Dr. U. Punnose
F-82, Sector 21,
NOIDA.

Sd/-

Shri A.D. Varghese
N-23, Sector 12
NOIDA

Sd/-

Dr. Varkey K.V.
E-326, Nirman Vihar
Delhi - 1100 92.

Sd/-

Shri T.T. Daniel
Qtr. No. 1435, Kalyan Vas
Delhi - 1100 91.

Sd/-

Shri Y.G. Varghese
21-C, Pocket-IV
Mayur Vihar Phase-I
Delhi - 1100 91.

Sd/-

Shri K. John
16-A, Pocket-I
Mayur Vihar Phase-1
Delhi - 1100 91.

Sd/-

Principal
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

CERTIFIED COPY

Superintendent
Registrar of Society
Distt.-East



Contd... Page : 6

T. P. Malhotra

: 6 :

Shri Simon Varghese
322-G, Pocket-II
Mayur Vihar Phase-I
Delhi - 1100 91.

Sd/-

Shri K.K. Thomas
112-B, Pocket-I
Mayur Vihar Phase-I
Delhi - 1100 91.

Sd/-

T.P. Malhotra

CERTIFIED COPY

Superintendent
Registrar of Society
Distt.-East



Principal
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Chairman
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

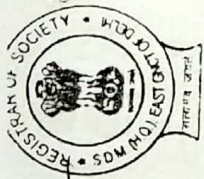
Contd.. Page 7

**RULES AND REGULATIONS
OF
ST. JOHN'S ORTHODOX CHURCH SOCIETY**

1. Definitions:

In these Rules of the following expressions shall unless repugnant to the context have the meanings herein assigned to them

- a) "St. John's Orthodox Church" or the Church as used in the Memorandum, Rules and Regulations shall mean the St. John's Orthodox Church of which the Ecclesiastical head is His Holiness Moron Mar Baselios Marthoma Paulose II or his successor in office for the time being.
- b) "The Episcopal Synod" as used in the Memorandum and Rules means the Holy Episcopal Synod of the Malankara Orthodox Church which is the Supreme authority in all matters of faith, religious orders and discipline.
- c) "The Parish" is the parish formed by such members of the Church.
- d) "The Vicar" shall mean a Priest appointed for 'the Parish' by the Metropolitan of the Delhi Diocese.
- e) 'Delhi Diocese' means the Delhi Diocese of the Orthodox Syrian Church of which the Ecclesiastical Head is His Holiness Moron Mar Baselios Marthoma Paulose II, Catholicos of the East, and the Bishop of which is appointed by him on the authority of the Holy Episcopal Synod.
- f) "Member of the Church" shall mean a person who has been received into the church and continues in it in accordance with its rites, sacraments and rules.
- g) "Member" shall mean a member of the Society.
- h) "The Managing Committee" shall mean the Committee appointed in the manner prescribed in these Rules for managing the affairs and funds of the society.



Superintendent
Registrar of Society
Distt.-East

Principal
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Chairman
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

T.P. Malhi

Contd.. Page 8

2. **Membership:**

The Society shall have two classes of members, namely Ex-officio and ordinary.

- a) Ex-officio members of the Society shall be
- (i) His Holiness Moron Mar Baselios Marthoma Paulose II or his successor in office, for the time being
 - (ii) The Bishop of the Delhi Diocese of the Orthodox Syrian Church
 - (iii) The Vicar for the Parish for the time being, duly appointed by the Bishop of the Delhi diocese, who shall be Chairman of the Society.
- b) Ordinary members - It shall be open to the Society to admit as an ordinary member any member of the Church who is not below the age of 21 years, who has been a subscribing member of St. John's Orthodox Church, Mayur Vihar for a minimum period of six months, prior to his application, who is in agreement with the objects of the Society, and whose application for the membership is endorsed by the Vicar of the Parish.

3. **Admission to Membership of the Society:**

- a) Ex-officio members are so by virtue of the office they hold. They shall not be bound to pay any membership subscription.
- b) A person whose application for ordinary membership has been approved by the Managing Committee shall be admitted as a member on paying the society, one year's subscription in advance.

4. **Subscriptions:**

Every ordinary member shall pay a membership fee of Rs.1000/- and an annual subscription of Rs.100/- in advance on the date of admission. Thereafter it shall be paid on or before March 31, each calendar year. The full annual subscription for the year of joining shall be paid irrespective of the date on which a person is admitted as an ordinary member.

Cessation of Membership:

A person shall cease to be a member of Society on the occurrence of any of the following events:

- a) In the case of an ex-officio member, on his ceasing to hold any of the offices which would entitle him to such membership.

Principal
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Chairman
St. John's School
HS-01, Sector-2,
Greater Noida (West)
NP-201318

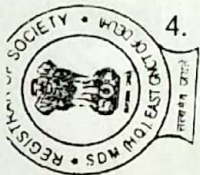
Contd.. Page 9

T.P. Mathias

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]



Superintendent
Registrar of Societies
District East

- b) In case of an ordinary member, on his submitting his resignation in writing to the Hon. Secretary or on his death or on his failure to pay the annual subscriptions within three months of the due date as per Section 15 of the Societies Registration Act, or on his ceasing to be a member of the Church by being so declared by the Ecclesiastical Head of the church or the duly appointed Bishop of the Diocese or on his membership being cancelled by a resolution passed at a special meeting of the members of the Society convened for the purpose by not less than three-fourth of the members present.

6. Membership Register:

There will be a membership Register kept at the Registered Office of the Society and therein shall be entered the names and addresses of all the members of the Society, and the dates on which their membership ceases.

7. Management:

- a) The Management and control of the affairs and funds of the Society shall, subject to the direction and control of the members in General Meeting, and the directives from the Ecclesiastical Head in matters of faith and religious, orders and discipline of the Church be vested in the managing Committee. The Managing Committee shall have all the powers necessary for carrying out the objects of the Society, subject to such direction and control.
- b) In furtherance of and without prejudice on to the general powers conferred by or implied in the last proceeding sub-clause (a) and all other powers conferred by these rules and subject as above, shall be entrusted with and may exercise and perform the following powers and duties:
 - i. to perform in the name of and on behalf of the Society all rights, duties and functions falling within and in pursuance of clause 3 of the Memorandum of Association of the Society;
 - ii. to make such regulations and implement them in a respect of the control of the funds and of the property of the Society and they may think proper;
 - iii. to appoint any sub-committee and to delegate subject to such conditions as they think fit, any of their powers to these sub-committees;
 - iv. to pay the costs, charges and expenses preliminary and incident to the promotion establishment and registration of the Society;
 - v. to institute, conduct, defend submit to arbitration compromise or abandon any legal proceedings by or against the society, its officers and servants in the business or affairs of the Society;
 - vi. to determine the manner in which bills, notes, receipts, Cheques, releases, contracts and documents shall be signed or executed by or on behalf of the Society:



CERTIFIED COPY

Superintendent
Registrar of Society
Distt.-East

Principal
St. John's School
HS-01, Sector-2
Greater Noida (West)
UP-201318

Chairman
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

T.P. Malhotra

Contd.. Page 10

- vii. to invest and deal with any of the monies of the Society not immediately required for the purpose thereof upto such securities and in such manner as they think fit and from time to time to vary or realize such investments:
- viii. from time to time at their discretion to raise or borrow any sum or sums of money for the purpose of the Society and secure the repayment of such money in such manner and upon such terms and conditions in all respects as they think fit:
- ix. to accept any gift, or donation, to purchase, lease or otherwise acquire all articles and properties movable and immovable which the Society for purpose thereof may from time to time think proper to acquire:
- x. to sell, improve, manage, develop, exchange, lease, let under lease, sub-let mortgage, dispose off, otherwise deal with the whole or any part of the property of the Society:
- xi. to construct upon any premises acquired for the purposes of the Society any building or buildings in furtherance of the objects of the Society and to alter, add to or improve any building upon such premises:
- xii. to accept any gift or donation whatsoever (whether of money or of property of any description) and to apply the same or the proceeds of sale or realization thereof for the purpose of the society or to invest the same or such proceeds and apply the income arising there from for any of the purposes of the society.
- xiii. to solicit and receive subscriptions, donations, endowments and funds, movable or immovable and to borrow or raise monies, to take interest free loans and to give interest free loans to similar Societies under same ecclesiastical head;
- xiv. to appoint any person or persons to collect donations and subscriptions on behalf of the Society; and
- xv. to appoint any person or persons to carry on the routine work of the Society, whether on a remuneration or otherwise.

8. Provisional Managing Committee:

At the commencement of these rules there shall be a Provisional Managing Committee consisting of the members mentioned in Clause 4 of the Memorandum of Association. The Provisional Managing Committee shall hold office until a Permanent Managing Committee is duly constituted in the manner hereinafter provided.

Constitution of the Managing Committee:

The Managing Committee shall consist of the following:

- a) Chairman: The Vicar of the Parish as ex-officio Chairman of the Managing Committee.
- b) One Vice-Chairman, one Hon. Secretary and one Hon. Treasurer, One Hon. Internal Auditor elected from among members of the Society by the General Body thereof, and approved by the Bishop of the Delhi Diocese.

Printed: If the Bishop does not approve any one of the office bearers he shall within 30 days of the date of election address a communication to the

St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Chairman
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Contd.. Page 11

T. P. Malhi

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]



CERTIFIED COPY
[Handwritten signature]
Superintendent
Registrar of Societies
Distt.-East

- c) General Body to hold fresh election. On receipt of the communication the managing committee shall call a general meeting within 30 days, to elect a new member and admit his name to the Bishop for approval.
- d) Members:
 - (i) Nine members elected by the General Meeting.
 - (ii) Five Members nominated by the Bishop of the Delhi Diocese from among the members of the Society or the Parish.

10. Terms of Office of Members of Managing Committee:

- a) By virtue of Rule No 9(a) above, the Vicar of the Parish shall be the ex-officio Chairman of the managing Committee. There shall be no election to that post. The Vice Chairman, the Hon. Secretary and Hon. Treasurer shall hold office until the second Annual General Meeting after their election and shall cease to be in office on the election of their respective successors to whom they shall handover charge unless re-elected.
- b) The nominated members shall continue until the Second Annual General Meeting after their nominations and thereafter whose nominations are made as provided in Rule No. 9(d) they shall ceased to be members unless re-nominated.

11. Elections

The Annual Elections for the Managing Committee shall be held in the Union Territory of Delhi not later than the 31st of March every year. Twenty one days clear notice in writing shall be given to the members about the date of the Annual Election. Election shall be by simple majority. Each candidate for election to the managing committee shall be proposed by a member and seconded by another member. Every year a list of governing body shall be filed in the office of Registrar of Societies, Delhi.

12. Quorum of The Managing Committee

One Third members of the managing committee including at least two of the office bearers shall form the quorum for the purpose of transacting business of the managing committee, except for adjourned meeting for which no quorum is necessary.



13. Meetings of The Managing Committee

The Managing Committee shall meet not less than once in three months. The place and date of meeting shall be decided by the Hon. Secretary in consultation with the Chairman unless a meeting of the Managing Committee decided otherwise.

Principal
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

CERTIFIED COPY

Superintendent
Registrar of Society
Dislt.-East

T.P. Malhi

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

14. Notices of The Managing Committee

Seven clear days of notice shall be given to the members of the Managing Committee for ordinary meetings and three clear days notice for emergency meetings of the Managing Committee. The Notice shall ordinarily be given in writing and send by post and proof of posting shall be sufficient for the purpose of deciding that notice has been given.

15. Requisitioned Meeting of The Managing Committee

Any six members of the Managing Committee may submit a requisition in writing asking the Hon. Secretary and Chairman of the Managing Committee to convene a meeting of the Managing Committee, and Hon. Secretary or Chairman shall convene a meeting within seven days of the receipt of such requisition by giving seven clear days notice, and if the Hon. Secretary or Chairman fails to convene such a meeting within the prescribed time, the signatories of the requisition shall have the power to convene a meeting of the Managing Committee by giving seven clear days' notice in writing. The quorum for such meetings shall be the same as prescribed in Rule 12 and Notice shall be sent by post and proved in the same manner as prescribed above.

16. Vacancies

Any casual vacancy occurring on the Managing Committee may be filled up by the rest of its members, subject to confirmation by the Diocesan Bishop. In case of any vacancy arising out of the member or members nominated as above the nominating authority shall have the power to nominate a person / persons to such vacancies.

17. General Meeting

1. *Annual General Meetings* – There shall be an Annual General Meeting of the members held not later than 31st day of every year at which the Annual General Election shall take place and the Annual Report and Audited Accounts shall be considered and passed. Twenty one days clear notice shall be given in writing to all members for the purpose of convening the Annual General Meeting and such notice shall be sent by post and proof of posting shall be sufficient proof of proper service or notice.
2. *Extra Ordinary General Meeting* – The Managing Committee may convene Extra Ordinary general Meeting whenever considered necessary by giving twenty one days clear notice in the same manner as provided for Annual General Meetings.
3. *Quorum of General Meetings* – 15 members or 20% of the total membership of the Society, whichever is lower, shall form a quorum except for adjourned meetings, for which no quorum is necessary.
4. *Requisitioned General Meetings*: not less than 20% of the total members of the society may submit a requisition in writing duly signed by all of them

CERTIFIED COPY



Superintendent
Registrar of Society
Distt.-East

Principal
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Chairman
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

T.P. Mathews

requiring the Managing Committee to convene a general meeting and the Managing Committee shall within 13 days' of receipt of such notice issue 21 days' clear notice for convening such a meeting and if such a meeting is not so convene by the managing committee the signatories to the requisitions shall have the right to convene such a meetings by giving 21 days' notice in writing. Notice may be sent by post, proof of posting shall be sufficient for the purpose of proper service.

18. **Adjournment**

If within 30 minutes from the hour appointed for the general meeting the quorum is not present, the meeting if convened upon a requisition of members, shall be dissolved; in any other case it shall stand adjourned to the same day in the next week at the same time and place. The Chairman may, with a consent of the General meeting and without such consent where in his opinion it is impossible to maintain, order, adjourn any meeting from time to time; provided however that no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

19. **Resolution**

All resolutions with the members on their account intend to submit for the consideration of general meeting shall be submitted in writing duly proposed and seconded to the Secretary at least 10 days before the date fixed for the meeting. Only such resolutions of which due notice has been given shall be moved at the general meeting, except with the consent of the Chairman if he considers it necessary that any urgent or important matter should be considered on shorter notice.

20. **President**

His Holiness Moron Mar Baselios Marthoma Paulose II or his successor in office for the time being shall be the ex-officio president of the society. The president if present shall have the right to preside over all the general meetings of the Society and of all meetings of the managing committees. In all matters pertaining to faith, religious orders and discipline of the Church the Holy Episcopal Synod shall be the deciding authority and the Managing Committee shall in all such matters function according to the rulings and directives given from time to time by the Synod.

21. **Vice-President**

There shall be a vice-president of the Society who shall be the Bishop of the Diocese of Delhi of the Church. The Vice-President shall have all the powers of the President in his absence and he shall have the right if present (in the absences of the President) to preside over the General Meeting or the meetings of the Managing Committee.



CERTIFIED COPY
Superintendent
Registrar of Society
Distt. - East

T. P. Mathias

Principal
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Chairman
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

22. Chairman of the Managing Committee

The Chairman of the Managing Committee shall preside over all the meetings of the Managing Committee but he shall have no right to preside over the General Meeting except in the absence of the President or the Vice-President. The Chairman shall have the power to represent the society and the Managing Committee in all matters pertaining to the secular business of the society. He shall have only a casting vote at meeting of the Managing Committee.

23. Vice-Chairman of the Managing Committee

In the absence of the Chairman, the Vice-Chairman may exercise all the functions of the Chairman with his consent or with prior approval.

24. Honorary Secretary

The Hon. Secretary shall function in accordance with the directions of the Chairman and the managing committee. He shall keep the minutes of the meetings and shall be primarily responsible for carrying out all office work pertaining to the business of the Society. He may sue or be sued in the name of the society as required under Sec.6 of S.R.Act of 1860.

25. Honorary Treasurer

The Hon. Treasurer shall be responsible to maintain the accounts of the Society and shall present statements of accounts of meetings of the Managing Committee and General body and also shall prepare the accounts for the submission to the charity commissioner. The funds of the Society, shall be operated jointly by the Chairman and Hon. Treasurer. The Managing Committee shall nominate a person who shall act for the treasurer on those occasions when the treasurer absent from Delhi or is unable for any short period to act because any other reasons.

26. Audit of Accounts

- a. The accounts of the society shall be audited annually by a Chartered Accountant at its Annual Meeting. The accounts together with the report of the auditor shall be submitted to the general body alongwith the Annual Report.
- b. The Internal Auditor elected by the General Body will audit the accounts of the society periodically and submit quarterly reports to the managing committee. The internal auditor is authorized to attend meetings of the managing committee, but will have no vote.



Principal
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Chairman
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Contd... Page 15

T.P. Mathur

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

27. When accounts deemed finally settled.

Every account of the Society when audited and approved by the General Body Meeting shall be conclusive, except as regards and errors discovered therein within 3 months next after the approval thereof . Whenever any such error is discovered within that period the accounts shall be corrected and henceforth shall be conclusive.

28. Minutes

Minutes of all proceedings of the General Meetings, Managing Committee and all sub committees of the Society shall be entered or caused to be entered by hand regularly by the Hon. Secretary to appropriate minute book kept by him. Any such minutes of any proceedings so entered in the appropriate minute book if properly signed by the Chairman of the meeting concerned or by the Chairman of the succeeding meeting shall be receivable as prima facie evidence of the matters stated in such minutes.

All minute books of the Society shall be open for inspection to any member of the Society at any reasonable time at the office of the Society. Copies of the minutes of the meetings of the General body and Managing Committee shall be forwarded by the Hon. Secretary to the Bishop of the Diocese of Delhi .

29. Accounts

The Managing Committee shall cause true accounts to be kept of all sums of money received and expended by the Society and the matters in respect of which receipts and expenditure to place, and of the assets, credits and liabilities of the Society. Books of accounts shall be kept at the office of the Society or at such place or places in-charge of such person or persons as the Society may from time to time direct.

The Managing Committee shall send to each member of the Society and to the Diocese Bishop the Income and Expenditure account and balance Sheet duly audited as provided for hereinbefore and containing a summary of the property and liabilities of the Society and make upto date of the year immediately preceding the meeting and such accounts and Balance Sheets shall be laid before the members at the Annual General Meeting in each year.

30. Year

The Financial year of the Society shall be from 1st April to 31st March.

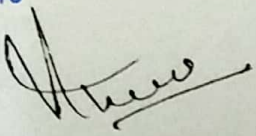
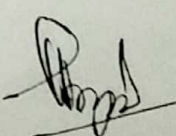
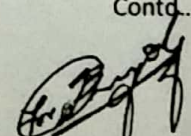
31. Amendments

All provisions of these rules may be amended by a resolution passed in that regard at a General Meeting of the members of the Society specially convened for the purpose

Chairman
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Principal
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Contd... Page 16

T.P. Malhi   

CERTIFIED COPY

Superintendent
Registrar of Society
Distt.-East



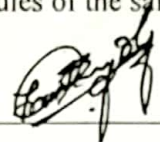
by Two Third majority of the members present at such meeting, and approved by the Bishop of Delhi, Diocese of the Church.

32. Dissolution

The funds of the Society shall be used exclusively for furthering the objects of the Society and no part of the funds shall be paid to any member by way of profits or dividends or shares. If upon winding up or dissolution of the Society by three-fifth majority of the members as provided under Section 13 of the Societies Registration Act, there shall remain after satisfaction of all debts and liabilities of the Society any property of money whatsoever, the same shall be given or transferred to the Bishop of the Diocese of Delhi of the Church, to be utilized for religious and charitable purpose similar to the object of the Society and approved by the Managing Committee of the Society before winding up.

We certify that the foregoing is true copy of the rules of the said St. John's Orthodox Church Society.

1. FR. SHAJI GEORGE
(Chairman)



2. SHRI. VARGHESE THOMAS
(Vice-Chairman)



3. SHRI T.P. MATHEWS
(Secretary)

T.P. Mathews

4. SHRI P.D. DANIEL
(Treasurer)



CERTIFIED COPY

Superintendent
Registrar of Society
Distt.-East



Principal
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318

Chairman
St. John's School
HS-01, Sector-2,
Greater Noida (West)
UP-201318